

A-level Textbook Return: Summer 2019

Name: _____

Form: _____

Please enter the subjects you studied for A-level below. Next to each subject enter the number of books you were given and are returning (if the subject does not use a text book enter 'no text' in the signature column).

Hand your books in to a member of staff from the department and ask them to sign the relevant column as proof that the correct number of books were handed in.

If you have lost a textbook put 'LOST' in the staff signature column and **you will be charged for this book.**

When all subjects are complete, take the form to the Head of Sixth Form to sign off.

Any incomplete or unreturned forms will result in **you being charged for your books.**

The deadline for completing this form is **Friday 21 June 2019.**

Subject	Number of Textbooks	Departmental Staff Signature & Date

Head of House Signature: _____

Date: _____

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